



## Basic Hub Setup

1. When you first log in, your screen should look like this.

The screenshot shows the "Welcome to Tyler Hub" interface. At the top, a blue banner contains the text "Welcome to Tyler Hub". Below this is a horizontal progress bar with four steps: 1. Select Areas (highlighted in blue), 2. Select Content, 3. Summary, and 4. Finish!. The main content area is titled "Let's start making Hub yours. Select the areas you work in." and displays eight circular icons representing different functional areas: Asset Maintenance (teal wrench), Citizen Services and Revenue (orange globe), Financial Management (green building), Human Capital Management (pink people), Permitting and Land Management (brown building), System (dark blue gear), Utility Management (purple plug), and Workflow (yellow envelope). A "NEXT" button is located in the bottom right corner of the interface.

Welcome to Tyler Hub

1 Select Areas 2 Select Content 3 Summary 4 Finish!

**Let's start making Hub yours.**  
Select the areas you work in.

Asset Maintenance Citizen Services and Revenue Financial Management Human Capital Management Permitting and Land Management

System Utility Management Workflow


NEXT

2. To get the main page with the Tyler menu, favorites, approvals, and notifications, we need to select the "System" area. Once you click system, click next.


Welcome to Tyler Hub

1 Select Areas      2 Select Content      3 Summary      4 Finish!


**Let's start making Hub yours.**  
Select the areas you work in.




Asset Maintenance




Citizen Services and Revenue



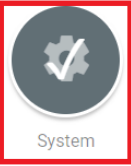
Financial Management




Human Capital Management




Permitting and Land Management



System



Utility Management



Workflow


**NEXT**

3. Then click the check box next to the “Munis Landing Page” and then click next.

Welcome to Tyler Hub

1  Select Areas      2 Select Content      3 Summary      4 Finish!

**PAGES**      BUNDLES



**Munis Diagnostics**

The Munis Diagnostics page contains cards to help an administrator get an overview of the system. This page is a great place to go to check ...

Select Page

**Munis Reporting Center**

The Munis Reporting Center has all the key Hub cards for your reporting needs. The list of reporting programs as well as the list of report ...

Select Page

**Munis Landing Page**

This page contains useful cards including the Tyler menu along with the favorites programs and handy links to commonly visited Tyler website ...

Select Page

BACK **NEXT**

- Click next again on this screen. This screen is selecting your “home” page, but since we only selected one page it will already be the home page.

Welcome to Tyler Hub

The progress bar shows four steps: 'Select Areas' (checked), 'Select Content' (checked), 'Summary' (active, highlighted with a blue circle and number 3), and 'Finish!' (disabled, greyed out with a number 4).

**Here's the content you selected.**

Please choose a page as your Home Page.

- Munis Landing Page**  
 This page contains useful cards including the Tyler menu along with the favorites programs and handy links to commonly visited Tyler websites.

[BACK](#)

[NEXT](#)

- Now select done. Once you click done, the page will refresh and you will see the default “Munis Landing Page”.

Welcome to Tyler Hub

The progress bar shows four steps: 'Select Areas' (checked), 'Select Content' (checked), 'Summary' (checked), and 'Finish!' (active, highlighted with a blue circle and number 4).



**Nice Work**

Let's see your new home page!

[BACK](#)

[DONE](#)