



Gilles-Sweet Elementary School

Barbara J. Brady, Principal
Matthew J. Krivak, Associate Principal

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www.fairviewparkschools.org

August 2017

Dear Gilles-Sweet Families,

Welcome to the 2017-18 school year!

At Gilles-Sweet Elementary School, we are committed to providing a safe, positive, quality learning community through collaboration, high expectations, and respect. Communication is a key component to an excellent school environment. We encourage you to communicate regularly with your child's teacher via phone calls, emails, or in writing. It is important to notify your child's teacher and office of any changes that occur in the home that may have an impact on your child at school. Please notify the office of any changes in address, emergency contacts, and phone (work, home, and cell) numbers. Working together, we are confident that we will achieve a safe, nurturing educational setting that fosters learning and personal growth.

BACK TO SCHOOL FAIR: WEDNESDAY, AUGUST 16 5:30-6:30 PM

This is a great opportunity to get a head start on the new school year. Students and parents can tour the building, find their rooms, and drop off school supplies. There will also be informational tables set up in the Cafeteria hallway for both students and parents. **Please note:** This is not a mandatory evening for teachers. You will have an opportunity to meet your child's teacher at **Meet the Teacher Night on August 29 & AUGUST 31, 2017.**

IMPORTANT FACTS FOR PARENTS:

- School starts on **Monday, August 21, 2017.**
- School hours are 8:40 a.m. to 2:55 p.m.
- **Students are allowed to arrive at school no earlier than 8:20 a.m.**
First Bell: 8:25 a.m. Students may enter the building
Final Tardy Bell: 8:40 a.m. Students should be in their classroom
- **Breakfast/Lunch prices for 2017-18 school year are:**
Breakfast **including** milk = \$1.55; Lunch **including** milk = \$2.65; and Milk (a la carte) = \$.50 for **all** students. All other a la carte items range from \$.50 to \$2.00. **Ice Cream:** Grades 3, 4 & 5 Monday thru Friday and Grade 2 Thursday only.
Breakfast is served from 8:00 to 8:30 a.m. in the cafeteria. **(Students eating breakfast and early arrival requests only are allowed in the building at 8:00 a.m. Students must enter through the Southwest doors in the back of the building.)**
All funds for student lunches, a la carte items, milk, etc., will need to be paid either online through PayForit.net, or sent with the student in the form of a personal check or money order made payable to Fairview Park City Schools. Cash is not accepted. There are **NO** exceptions to this rule. Should you have any questions regarding the lunch program, please contact Food Services at 440-356-3525, ext. 4120.
- **Arrival & Dismissal: NO** parent or guardian should use the **front** or **back** parking lots to drop off or pick up children before or after school. This presents a very dangerous situation for all children. The back parking lot is for buses and staff members only.
8:00 a.m. Southwest door is open to students arriving for breakfast only and early arrival request.
8:20 a.m. Students may be dropped off at the building
8:25 a.m. First Bell – School doors open
8:40 a.m. **Final Tardy Bell**
- **Attendance:** Please call Mrs. Ristagno at 440-356-3525, ext. 2103 by 9:00 AM if your child will not be in school. **Please leave your child's name, teacher, and reason for absence.**
- **Cashless Policy: Gilles-Sweet is a cashless building.** All funds for the students (field trips, school fees, lunches, etc.) need to be paid by check or money order, made payable to the Fairview Park City Schools, or paid online through the PayForit program.
- **Homelessness:** The Fairview Park City School District is committed to providing services to all resident families, including those that may be homeless in accordance with the McKinney-Vento Act. This assures that all homeless children and youth have equal access to the same free and appropriate public education as children and youth who are not homeless. For more information please contact the Board of Education at [440-331-5500](tel:440-331-5500) or visit <http://www.fairviewparkschools.org/homeless.html>.

LUNCH SCHEDULE

10:50 AM – 11:15 AM	First Grade Lunch
11:15 AM – 11:40 AM	Second Grade Lunch
12:30 PM – 12:50 PM	Third Grade Lunch
12:05 PM – 12:25 PM	Fourth Grade Lunch
11:45 AM – 12:05 PM	Fifth Grade Lunch

RECESS SCHEDULE

11:15 AM – 11:35 AM	First Grade Recess
10:55 AM – 11:15 AM	Second Grade Recess
12:50 PM – 1:10 PM	Third Grade Recess
11:45 AM – 12:05 PM	Fourth Grade Recess
12:05 PM – 12:25 PM	Fifth Grade Recess

REGISTRATION/INFOSNAP

The Fairview Park City School District uses InfoSnap (accessed through PowerSchool), an online registration program for both **new** and **returning** students. Please know that our online registration process for returning students **replaces** our yearly back-to-school-forms, such as: Emergency Medical Form, Blanket Field Trip Form, Handbook Certification Form, etc. **InfoSnap** will require parents to download the student handbook, review with your child, and sign off electronically that you understand our school policies. Directions on InfoSnap forms/registration will be e-mailed to you closer to the start of school when the PowerSchool parent portal opens. If you have any questions or need help, please contact the office at 440-356-3525.

MEET THE TEACHER NIGHTS

TUESDAY, AUGUST 29, 2017

5:45-6:30 PM All First Grade

6:30-7:00 PM ALL PARENT MEETING: CAFÉ

7:00 - 7:45 PM All Second Grade

THURSDAY, AUGUST 31, 2017

5:45-6:30 PM All Fifth Grade **plus** the following:
Grade 3: Miss Gallager, Mr. Fleischer, Mrs. Petruzzi, and Mrs. Lamb

6:30-7:00 PM ALL PARENT MEETING: CAFE

7:00 – 7:45 PM All Fourth Grade **plus** the following:
Grade 3: Mrs. Chapman, Miss Lehman, and Mrs. Rushnok

PRINCIPAL'S NEWSLETTER

The Principal's Newsletter is emailed to all parents and posted on the school webpage on a quarterly basis. The Weekly Blast is also emailed to all parents and posted weekly on our website. Parents can also make a written request to the school office to receive a hard copy of the newsletter.

PTA

Please join the Gilles-Sweet PTA! They have an exciting year planned for the students and their families. Membership forms and volunteer sign-up lists will be available at the Back to School Fair on August 16, 2017 and on Meet the Teacher Night. Volunteering is an excellent way to become involved in your child's school experience. Mrs. Laura Herman is the Gilles-Sweet PTA President for the 2017-18 school year. Please support her efforts with your time, energy, and membership! **SchoolKidz Supply Packs for the 2017-18 school year can be picked up during the hours of 5-7:00 PM on Monday August 14, 2017 at Gilles-Sweet Elementary School.**

SCHOOL FEES

2017-18 Total Fee consists of the basic Supply Fee **plus** Technology Insurance for the iPads.

GRADE ONE TOTAL FEE \$75.50 **GRADE FOUR** TOTAL FEE \$81.50

GRADE TWO TOTAL FEE \$71.50 **GRADE FIVE** TOTAL FEE \$71.50

GRADE THREE TOTAL FEE \$71.50 **Fees due no later than October 20, 2017.**

STUDENT HANDBOOK

The Student Handbook is included in the online registration process through PowerSchool (InfoSnap), as well as, online on the district's website at www.fairviewparkschools.org. Carefully review this handbook with your child. If you have any questions, please contact the office at 440-356-3525.

TITLE ONE SERVICES

As a Title I school district receiving federal funds, it is our responsibility to inform parents that our school is obligated, if asked, to provide parents with the professional qualifications of their student's classroom teachers, including:

*If the teacher has met state qualification and licensing criteria for the grade level and subject area taught.

*If the teacher is teaching under emergency or temporary status in which State qualifications or licensing criteria are waived.

*The teacher's baccalaureate degree major, graduate certification and field of discipline.

TRANSPORTATION

All students in Fairview Park, who live **one** mile or more from Gilles-Sweet, will be provided transportation to and from school. If your child qualifies for busing, you should have been contacted by the Transportation Department. If you have any questions or concerns, please contact the Transportation Department at 440-331-5500, ext. 1128. If you have childcare arrangements involving transportation, you **must** complete a Childcare Transportation Form. This form is available in the office at Gilles-Sweet Elementary School and online at www.fairviewparkschools.org.

To ensure an orderly arrival, **ALL** students must enter the building at their assigned door entrance. **The assigned entrances are as follows:**

First grade car riders/walkers:	North/West doors
Third and Fourth grade car riders/walkers:	West (Middle doors)
Second grade car riders/walkers:	North/East doors
Fifth grade car riders/walkers:	Main Entrance near the flagpole.
ALL bus riders, Grades 1-5:	Enter through NW and playground doors

BUSES WILL BE DROPPING OFF AND PICKING UP STUDENTS IN THE BACK PARKING LOT – THIS LOT, AS WELL AS THE FRONT DRIVEWAY, ARE OFF LIMITS TO PARENTS FOR DROP OFF AND PICK UP. THIS WILL BE STRICTLY ENFORCED FOR STUDENT SAFETY. WE WILL HAVE ADULT ASSISTANCE DURING THE FIRST FEW DAYS OF SCHOOL TO HELP OUR YOUNGEST STUDENTS BECOME FAMILIAR WITH OUR ARRIVAL AND DISMISSAL PROCEDURES.

We look forward to seeing you soon!

Sincerely,

Barbara J. Brady

Matthew J. Krivak

Welcome to Gilles-Sweet Elementary School

Your teacher is: _____.

Listed below is your six-digit Student ID number.
(You will need to use this number when buying lunch and accessing your child's PowerSchool or PayForIt accounts.)

We look forward to seeing you soon!
Barbara J. Brady, *Principal*
Matthew J. Krivak, *Associate Principal*

ARRIVAL

- PARENTS:** Do not use the front or back parking lots
- 8:00 a.m.** Southwest door (back of the school) is open to students dismissed breakfast and early arrival requests only.
- 8:20 a.m.** All other students are allowed to arrive at school.
- 8:25 a.m.** First Bell - students are allowed in the building.
- 8:40 a.m.** **Final Tardy Bell – students in classrooms.**
- Please note:** ALL Bus riders enter through NW and playground doors
ALL students dropped off on West 222 Street must enter through the front doors

DISMISSAL

- PARENTS:** Do not use the front or back parking lots
- 2:50 p.m.** All Car Riders and Special Transportation
- 2:55 p.m.** All Walkers and Bike Riders dismissed
All Bus Riders escorted to the Cafetorium and gym for dismissal.
- Please note:** ALL students picked up on West 222 Street must exit through the front doors

